



UNITE EVENTS Covid Style

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Welcome!

Hello Team Cannon,

My name is Steven Bowlin, I'm your Unite Program Community Cohesion Coordinator or C3.

My primary function is to serve as the UNITE program point of contact for planning, development and funding of squadron team building events whether on or off the installation, or virtually!

We are living in different times but team building is still important! Unite funds **are** available and we will have to find creative ways of utilizing them in order to align with current guidance. I've been researching, attending information webinars on the topic and working with other C3's to rethink "togetherness". We CAN socialize and develop strong teams while maintaining physical distance.

Explore the following pages to see COVID safety considerations and current event options. Then fill out and return the event proposal form on the last page. Please be aware that things can change at any time, so check with current state, CDC, base COVID guidance and also with your squadron leadership. Don't hesitate to ask questions! Let's Unite!

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Covid Safety Considerations

Reassure leadership that **“you got this!”**

Incorporate these plans into your in person events:

- Non-duty gatherings are limited to 10 people. Consider staggering event times or hosting several smaller events to reduce crowd size. A larger group gathering may be approved by your squadron commander in accordance with current installation and state orders and policies.
- Have a sign in sheet at the event entrance points for guests to sign in. If COVID tracing is needed you'll know who was there.
- Have hand sanitizing stations at entrances and at various points throughout the event. Sanitize all tables, chairs and shared game pieces between use.
- Have personnel assigned to assist and direct the sign in sheet and sanitization.
- Require guests to wear face masks when not separated by 6' .
- Space tables and equipment 6 feet apart.
- Place markers on the floor in front of food and drink stations that designate 6 foot spacing for guests in lines.
- Prepackage food in “to go” boxes or have gloved individuals serving food. Use canned or bottled drinks and individual serving condiments. No self serve buffet lines. Use disposable plates, cups and plastic ware. No more than 10 individuals at a table while eating.
- Live stream the event so participants have the option to attend from the comfort of their home.



Unite In Person Event Options

Golf

The Whispering Winds Golf Course is open! Enjoy the greens and get your game on. Have a driving range competition or play a 9 hole game. With a cart . Unite will cover \$13..50 of the fees per



Bowling

Bowling at Cannon Lanes is available for small groups. Every other lane is open with limited capacity. Three games with ball and shoe rental \$13.50 per person. Let your C3 help schedule bowling for your group.

Squadron Fun Day & Picnic

Use guidance from the “COVID Safety Considerations” page and host a squadron morale game day. Rent coolers, tables, canopies and games from ODR. Use of equipment depends on current guidance and availability. Use the outdoor area near work or reserve the picnic grounds on base.

In Person or Virtual Paint Party

Arrange several small group classes or plan a virtual party or a hybrid of both. Paint along with your group via House Party or Facebook live video feed. Choose painting subjects such as a B1 Sunset, American Flag, Texas cactus and more! \$13.50 per person.



In Person Marathon or Virtual Run

The Unite program can cover a portion of the entry fee for your group’s next virtual or in person run. Look for local and online opportunities.

Did you know?

The 2021 activity funds allowance is \$13.50 per person and the food funding allowance is \$5 per person. Funds must be utilized by December 2021. Funding is available for all Air Force personnel and civilians directly assigned to a squadron. Your C3 will pay expenses. Do not prepay or make deposits.



Unite In Person Event Options

Commanders Calls, Briefings and Training

...are NOT approved as Unite events. BUT if you facilitate a team building activity that happens to come before or after an official function- it is allowable for Unite funding. Describe the activity you will be doing on your proposal form. Note the word **activity!** No “board games available on table” or “people will listen to a briefing”. Don’t simply describe “team building activity for morale”. Give details. What will you be doing? Some ideas include:

- Scavenger Hunt - hand out scavenger hunt sheets as people arrive. Invite helping agencies to your brief. Have members find objects, visit info tables and gather brochures. First team to submit complete and correct sheets get to be first in line for the picnic that follows.
- Trivia - have flights or teams compete in trivia games. Use it as an opportunity to test and reinforce training information. Winners get first dibs on the cupcakes purchased with Unite funds.
- Dance competition - time to boogie! Let the commander or first shirt be the judge of who has the best moves. Replenish the calories burned with a picnic paid for by Unite afterwards.
- Corn hole - the ever popular “go to” activity. Don’t just have it available, make a bracket and truly compete for bragging rights.
- Sports - softball, kickball or flag football. Begin that briefing with some active games.
- Crafts - buy supplies with Unite funds to tie dye squadron t-shirts for Friday wear, or have supplies on tables to see which group creates the funniest centerpiece.
- Cardboard Car Race - purchase supplies with Unite funds and have teams make cardboard cars. Push/race to see who is the fastest, follow up with some burgers on the grill.



Whether it is an official or social event, remember to incorporate “COVID Safety Considerations”



Unite Virtual Event Options

Virtual Escape Room

Crack the Code! Teams search for and solve a variety of clues and puzzles to break out of a series of screens pictured on their device. Work together to win. Minimum of 50 players will be split into smaller teams and play on a platform of the user's choice. Unite will cover the cost per



Virtual Trivia

Made for friendly competition and fierce collaboration. This one hour virtual event includes a series of games and challenges incorporating themed trivia through Zoom. Minimum of 25 participants. Fee covered by Unite. <https://teambuilding.com/services/usaf>



Virtual Trivia, Pictionary, Fun Fact Matches and more!

A Go Game host DJ's music and provides commentary. The results are side-splitting. Vote on everyone's submissions to determine the outcome. Games take approximately one hour. Minimum of 25 players. Use a personal laptop with wifi, camera and headphones. Unite will cover the fees.

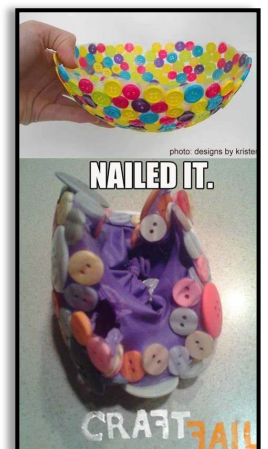
<https://thegogame.com/team-building/remote-game>

Self Directed Virtual Games

Use Houseparty or Zoom and facilitate your own squadron morale games online. Request food from your C3 so that members can pick up food to go from one of the on base restaurants for snacking during the games. Unite can cover \$5 per person of food costs.

Get Crafty

Use Unite funds to purchase craft supplies and create take home crafting kits then post "nailed it" pictures to see who is the craftiest. Pair this at home activity with on base restaurant take out food. Unite can cover \$5 per person of food costs.





References and Info

- 27 SOW COVID 19 Guidance Order (Most Current)
- <https://cv.nmhealth.org/public-health-orders-and-executive-orders/>
- <https://www.cdc.gov/coronavirus/2019-ncov/downloads/community/COVID19-events-gatherings-readiness-and-planning-tool.pdf>

