

**Cannon AFB Honor Guard Request Form** [Date/Time of Request:\_\_\_\_/\_\_\_\_]

Please complete all pertinent information below and include any supporting details as needed in the additional information section

Contact information: email: [27sofss.honor.guard@us.af.mil](mailto:27sofss.honor.guard@us.af.mil) fax: (575)784-2204 phone: (575)784-6996 cell: (575)825-9830

**Request for Final Military Honors (Funeral)**

Honors will be presented at  Gravesite or  Chapel on Date/Time:\_\_\_\_/\_\_\_\_ at Location:\_\_\_\_\_

Full Address:\_\_\_\_\_ Rank/Name of Deceased: RANK/LAST NAME, FIRST NAME MI

Full SSN: \_\_\_\_ - \_\_\_\_ - \_\_\_\_ Service: \_\_\_\_\_  Veteran  Retiree  Casket  Cremation  Vault Lid/Other

POC Name/Ph. # (Relationship to Deceased):\_\_\_\_\_ Funeral Home: \_\_\_\_\_

Internment  Memorial [Flag Provided by:\_\_\_\_\_] Funeral Home Address:\_\_\_\_\_

[NOK (to receive flag):\_\_\_\_\_ Relationship: \_\_\_\_\_ Address: \_\_\_\_\_ Ph. #: \_\_\_\_\_]

DD214/Discharge and service verified Additional information:\_\_\_\_\_

**Ceremony Request (Secondary)**

Function Type: CoC, Retirement, Promotion, etc. Function Name: Example: 9/11 Remembrance Date/Time of Event: \_\_\_\_/\_\_\_\_

Location/Address: \_\_\_\_\_ POC Name/Ph. #: \_\_\_\_\_/\_\_\_\_\_

Present Colors  Post Colors  Flag Fold  Script Reader  POW/MIA  Parade  Other: \_\_\_\_\_

(If Applicable) Honoree's Name/Unit: \_\_\_\_\_/\_\_\_\_\_ # of years served: \_\_\_\_  Indoors  Outdoors

Additional Information/Misc. Requests: \_\_\_\_\_

**Completed by Cannon AFB Honor Guard members**

Showtime at HG:\_\_\_\_ Depart from HG: \_\_\_\_ Showtime at the Event: \_\_\_\_ Event Start Time: \_\_\_\_ Actual Start Time: \_\_\_\_

Detail NCOIC: \_\_\_\_\_ Hours: \_\_\_\_ Miles Traveled (1-way): \_\_\_\_  Post Detail Checklist Complied With

Guardsmen: \_\_\_\_\_ Guardsman: \_\_\_\_\_ Guardsman: \_\_\_\_\_ Guardsman: \_\_\_\_\_

Guardsmen: \_\_\_\_\_ Guardsman: \_\_\_\_\_ Guardsman: \_\_\_\_\_ Guardsman: \_\_\_\_\_

Hot Wash: \_\_\_\_\_